



# DOCUMENT CHECKLIST

## FEDERAL ECONOMIC MOBILITY PATHWAYS PILOT

This document is available in PDF format only.

### How to use this document checklist:

Before completing your application and this document checklist, please make sure to consult the [Federal EMPP instruction guide \(IMM 0196\)](#) for additional information.

You must complete this document and include it in your application. This document is available in PDF format only. **If you are applying online, complete this document and upload it with your application.**

- **To submit an online application**, you'll need to upload this document checklist and other PDF documents with your application. Some forms will be completed as part of the online application. You will not need to complete PDF versions of these forms.

Sign in or create a [Permanent Residence Portal](#) account.

- **If you cannot apply online**, you can submit your application via email by including this document in your application as the cover page and submitting it to [IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca](mailto:IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca).



### IMPORTANT INFORMATION:

- All questions in your application package must be answered. If a question does not apply to you, you may answer "N/A" or "not applicable". If you need more space for any section, include an additional page containing the appropriate section, complete it and upload it with your application. Make sure you indicate the form's title and the number or letter of the question you are answering. Write your name at the top and number each additional sheet.
- **Please make sure that all forms are signed where applicable.**
- If you are applying online, you will be asked to provide an electronic signature once you are ready to submit your documents to IRCC.

### Translations

- Whether you are submitting your application online or by email: if your documents are not in English or French, you must include the English or French translation with a certified copy of the original document, **and** an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada). Bilingual documents are accepted.

**The checklist of required documents is subject to change. Applicants are advised to refer to the application kit on the [IRCC website](#) periodically while preparing their application to ensure that they have included all forms and documents listed on the most up-to-date checklist.**

### Forms and supporting documents (to be completed and submitted by all applicants).

See the "[Complete the application](#)" section on our Web site for specific instructions on how to complete the questions on each of the following forms.



**Note: If your application is missing any of the documents listed in this checklist, it will be returned to you. If you are unable to provide any of the requested documentation, please include with your application, a written explanation with full details as to why that documentation is unavailable and any documentation that would support your claim. Failure to provide supporting documents in certain circumstances may result in the refusal of your application.**

**IMPORTANT NOTICE:** You have to answer all questions and sign all forms where applicable. When you sign these documents, you are certifying that all information provided therein whether prepared by you or not, is complete and true in all respects.

If you or someone acting on your behalf directly or indirectly submits false documents or misrepresents facts relating to your application for a permanent resident visa:


- Your application may be refused;
- The circumstances of your refusal will be entered into Canada's global immigration database; and
- You and your family members could become inadmissible to Canada for five years under section 40(2) of the Immigration and Refugee Protection Act.

It is your responsibility to notify us and provide the relevant supporting documentation if there are changes in the following:

- Family status (e.g. marriage or common-law union, divorce, annulment, legal separation, birth, adoption, death of the principal applicant or any accompanying family member, including grandchildren born to dependent children);
- Education (e.g.: completion of a degree); or
- Mailing address / email address / contact information.


Any changes which we have not been informed will delay processing or may result in the refusal of the application or the exclusion of a family member.

**FORMS:**

	<p>You must keep a copy of the completed forms and all documents before applying online through the <a href="#">Permanent Residence Portal</a> or submitting them to <a href="mailto:IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca">IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca</a>, if you are unable to apply online.</p>	
1	<p><b><i>This section only applies to applicants providing a Trusted Partner Referral Letter</i></b></p> <p>Include the <i>Trusted Partner Referral Letter</i> (IMM 0183)</p> <p><b>Applying online</b> PDF completed, dated, and <b>signed</b> by the Trusted Partner Organization and uploaded under “Other Documents”.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the Trusted Partner Organization.</p>	<input type="checkbox"/>
2	<p><b><i>This section only applies to applicants providing a Temporary Protected Status (TPS) document as proof of EMPP Public Policy eligibility</i></b></p> <p>Include the <i>Durable Solution Information</i> (IMM 0195) form</p> <p><b>Applying online</b> PDF to be completed, dated and signed by the principal applicant and uploaded online.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>
3	<p><b><i>Pre-Arrival Facilitations Form (IMM 0184)</i></b></p> <p><b>Applying online</b> PDF to be completed, dated and signed by the principal applicant and uploaded online.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>
4	<p><b><i>Generic Application Form to Canada (IMM 0008)</i></b></p> <p><b>Applying online</b> To be completed online by the principal applicant.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>
5	<p><b><i>Additional Dependants/Declaration (IMM 0008DEP), if applicable</i></b></p> <p><b>Applying online</b> To be completed online by the principal applicant.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>
6	<p><b><i>Schedule A – Background/Declaration (IMM 5669)</i></b></p> <p><b>Applying online</b> To be completed online by the principal applicant.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant</p>	<input type="checkbox"/>
7	<p><b><i>Additional Family Information (IMM 5406)</i></b></p> <p><b>Applying online</b> To be completed online by the principal applicant.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>
8	<p><b><i>Supplementary Information - Your travels (IMM 5562)</i></b></p> <p><b>Applying online</b> To be completed online by the principal applicant.</p> <p><b>Applying by e-mail</b> PDF completed, dated, and <b>signed</b> by the principal applicant.</p>	<input type="checkbox"/>

9	<p><b><i>Offer of Employment to a Foreign National (IMM 0197) (Stream A)</i></b></p> <p><b><u>Applying online</u></b> PDF to be completed, dated and signed by the principal applicant, Canadian employer and uploaded online.</p> <p><b><u>Applying by e-mail</u></b> PDF completed, dated, and <b>signed</b> by the principal applicant <b>and</b> Canadian employer.</p>	<input type="checkbox"/>
10	<p><b><i>Use of a Representative (IMM 5476) - optional</i></b></p> <p>Complete, print, date, sign and include this form with your application if you have a paid or unpaid representative. The form must be signed by the principal applicant and by the representative, then uploaded as part of your online application.</p>	<input type="checkbox"/>

**DOCUMENTS:**

	<p>All documents should be submitted electronically, do not submit originals unless requested directly by an official of IRCC after submission of the application.</p> <p>You must keep a copy of the completed forms and all documents before applying online through the <a href="#">Permanent Residence Portal</a> or submitting them to <a href="mailto:IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca">IRCC.INEMPP-PVAMERI.IRCC@cic.gc.ca</a>, if you are unable to apply online.</p>	
1	<p><b>Proof of EMPP Public Policy Eligibility</b></p> <p>Submit a copy of <b>one</b> of the following documents:</p> <ul style="list-style-type: none"> <li>• a positive Refugee Status Determination (RSD) from either the United Nations High Commissioner for Refugees (UNHCR), or a refugee hosting state; <b>OR</b></li> <li>• a proof of being registered or recorded as a person of concern by the UNHCR, if a positive RSD has not been obtained yet; <b>OR</b></li> <li>• a refugee certificate with the United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA); <b>OR</b></li> <li>• a proof of being registered or recorded as a person of concern by the UNRWA, if a refugee certificate has not been obtained yet; <b>OR</b></li> <li>• a proof of holding temporary protected status in the country which you currently reside AND the <i>Durable Solution Information</i> (IMM 0195) form; <b>OR</b></li> <li>• a <i>Trusted Partner Referral Letter</i> (IMM 0183), valid at the time of the application, issued by an organization with a Trusted Partner Arrangement with IRCC.</li> </ul>	<input type="checkbox"/>
2	<p><b>Identity and Civil Status Documents</b></p> <p>A copy of any and all identity documents in your possession. These may have been issued by your government of origin, the government or local authorities in the country where you are residing (or have resided) or by an NGO (e.g. UNHCR). If you or your family members have an expired identity document in your possession, please still include copies of ALL PAGES or SIDES, including your biodata.</p>	<input type="checkbox"/>
3	<p><b>Travel Documents and Passports</b></p> <p>A copy of any and all travel documents or passports. These may differ to your identity document and may have been issued by your government of origin, the government or local authorities in the country where you are residing (or have resided) or by an NGO (e.g. UNHCR).</p> <p>If your identity document is your travel document please indicate that it is the same as your identity document.</p> <p>If you do not have or are unable to obtain a valid travel document or passport, simply indicate that you do not have one in your possession.</p> <p>If you or your family members have an expired travel document or passport in your possession, please still include copies of ALL PAGES including your biodata page.</p>	<input type="checkbox"/>
4	<p>Since you are applying under the Federal EMPP, some document requirements will not apply to you.</p> <p><b>You DO NOT need to submit any of the following:</b></p> <ul style="list-style-type: none"> <li>A. You do not have to submit any police certificate(s) with your application. If one is required, IRCC will contact you.</li> <li>B. You are not required to submit an application fee or the biometric fee with your application. The Right of Permanent Residence Fee (RPRF) is applicable and it will be requested at a later date. You may also apply for a RPRF loan if you are unable to pay the RPRF fee.</li> </ul>	<input type="checkbox"/>
5	<p><b>Proof of Language Proficiency</b></p> <p><b>Job Offer (Stream A)</b></p> <p>For a job offer within TEER category 0,1, 2 or 3 of the <a href="#">National Occupational Classification</a> (NOC 2021), you must submit results of your language proficiency test that shows you meet a minimum of level 5 of the Canadian Language Benchmark (CLB) or Niveaux de compétence linguistique canadiens (NCLC) for listening, speaking, reading and writing. Your test results must not be more than two years old on the date you submit your application.</p> <p>For a job offer within TEER category 4 or 5 of the National Occupational Classification (NOC 2021), you must submit results of your language proficiency test that shows you meet a minimum of level 4 of the Canadian Language Benchmark (CLB) or Niveaux de compétence linguistique canadiens (NCLC) for listening, speaking, reading and writing. Your test results must not be more than two years old on the date you submit your application.</p> <p><b>No Job Offer (Stream B)</b></p> <p>You must submit results of your language proficiency test that shows you meet a minimum of level 7 of the Canadian Language Benchmark (CLB) or Niveaux de compétence linguistique canadiens (NCLC) for listening, speaking, reading and writing. Your test results must not be more than two years old on the date you submit your application.</p>	<input type="checkbox"/>

6	<p><b>Proof of Work Experience</b></p> <p><b>Job Offer (Stream A)</b> When applying under Stream A, you must provide proof that you have work experience that:</p> <ul style="list-style-type: none"> <li>• equals to at least one year of full-time paid work experience (1,560 hours), or the equivalent in paid part-time work experience, that meets the definition of work under subsection 73(2) of the Regulations; and</li> <li>• was obtained in at least one of the occupations that are listed in TEER category 0, 1, 2, 3, 4 or 5 of the National Occupational Classification.</li> </ul> <p><b>No Job Offer (Stream B)</b> When applying under Stream B, you must provide proof that you have work experience that:</p> <ul style="list-style-type: none"> <li>• equals to at least one year of full-time paid work experience (1,560 hours), or the equivalent in paid part-time work experience that meets the definition of work under subsection 73(2) of the Regulations; and</li> <li>• has been acquired over the last three years before the application for permanent residence is received; and</li> <li>• was obtained in at least one of the occupations that are listed in TEER category 0, 1, 2 or 3 of the National Occupational Classification; and</li> <li>• does not include any period of self-employment.</li> </ul>	<input type="checkbox"/>
7	<p><b>Proof of Education</b></p> <p><b>Job Offer (Stream A)</b> For a job offer within TEER 0 to 5 occupations (NOC 2021), you must demonstrate that you have acquired training, education, or experience that aligns with the TEER category of your job offer, meaning that you job offers in TEER 0 or TEER 5 do not need to meet specific education requirements, but must demonstrate your ability to perform the duties of the job, and:</p> <ol style="list-style-type: none"> <li>for job offers in TEER 1: you must have completed a university credential (bachelor's, master's or doctorate) or have at least one year of previous experience in a related TEER 2 occupation; <b>OR</b></li> <li>for job offers in TEER 2: you must have completed a post-secondary education program of two to three years at community college, institute of technology or CÉGEP, or completed an apprenticeship training program of two to five years, or have work experience in an occupation with supervisory or significant safety (e.g. police officers and firefighters) responsibilities or have at least one year of previous experience in a related occupation from TEER 3 (if there is no mandatory education component in the employment requirements section of the occupation for the job offer, as described in the <i>National Occupation Classification</i>); <b>OR</b></li> <li>for job offers in TEER 3: you must have completed a post-secondary education program of less than two years at community college, institute of technology or CÉGEP or completed an apprenticeship training program of less than two years or more than six months of on-the-job training, training courses or specific work experience with some secondary school education or have at least one year of previous experience in a related occupation from TEER 4 (if there is no mandatory education component in the employment requirements section of the occupation for the job offer, as described in the <i>National Occupation Classification</i>); <b>OR</b></li> <li>for job offers in TEER 4: you must have completed secondary school or several weeks of on-the-job training with some secondary school education or have at least one year of previous experience from TEER 5 (if there is no mandatory education component in the employment requirements section of the occupation for the job offer, as described in the <i>National Occupation Classification</i>).</li> </ol> <p><b>No Job Offer (Stream B)</b> You must have an <a href="#">Educational Credential Assessment (ECA)</a> for immigration purposes from a <a href="#">designated organization</a> showing that you hold a Canadian secondary school credential or a foreign diploma, certificate or credential. Your assessment must not be more than five years old on the date you submit your application.</p>	<input type="checkbox"/>
8	<p><b>Settlement Funds (Stream B)</b></p> <p>Submit proof that you have sufficient funds unencumbered by debts or other obligations, that are transferrable and available for settlement in Canada. The funds must be your own and can be obtained from grants, gifts and community donations as well as your household income representing 50% of the Low Income Cut Offs (LICO).</p> <p>Examples of items you can submit as proof of funds include:</p> <ul style="list-style-type: none"> <li>• current bank statements or certification letter</li> <li>• evidence of savings balance</li> <li>• deposit statements</li> </ul> <p><b>Note: Loans encumbered by debts (e.g.: Windmill loans) are not acceptable and cannot be used as settlement funds.</b></p>	<input type="checkbox"/>
9	<p><b>Children's Information (if applicable)</b></p> <ul style="list-style-type: none"> <li>• Children's birth certificates which name their parents</li> <li>• If you have adopted dependent children: <ul style="list-style-type: none"> <li>• Adoption papers issued by recognized national authorities showing the legally approved adoption</li> </ul> </li> <li>• deposit statements If the other parent is not accompanying you to Canada: <ul style="list-style-type: none"> <li>• custody papers for dependent children from a previous marriage or relationship</li> <li>• a signed <i>Statutory Declaration from Non-Accompanying Parent/Guardian for Minors Immigrating to Canada</i> (IMM 5604).</li> </ul> </li> </ul> <p><b>Note:</b> You must submit one form for <b>each</b> child and a copy of the non-accompanying parent's photo ID showing their signature;</p> <p>If you have dependent children that are 22 years or older:</p> <ul style="list-style-type: none"> <li>• Proof that the child depends substantially on the financial support of the parents since before the age of 22 and is unable to be financially self-supporting due to a physical or mental condition.</li> </ul>	<input type="checkbox"/>
10	<p><b>Photo Requirements</b></p> <p><b>Photos must have been taken within six (6) months before application submission.</b></p> <p>Include a photo for each member of your family, whether accompanying or not, and yourself. <b>On the back of each photograph</b>, write the name and date of birth of the person who appears in the photo as well as the date the photo was taken. Follow the instructions in the online application to scan and upload <b>both sides</b> of the photos, and refer to <b>Appendix A: Photo Specifications</b>.</p>	<input type="checkbox"/>